****

**NOTICE OF FUNDING OPPORTUNITY**

**Edward Byrne Memorial**

**Justice Assistance Grant (JAG)**

**Program Description**

The State of Nevada Department of Public Safety (DPS), Office of Criminal Justice Assistance (OCJA) is now accepting applications for the Edward Byrne Memorial Justice of Assistance Grant (JAG) from the U.S. Department of Justice, Office of Justice Programs. OCJA serves as the State Administrating Agency (SAA) for Nevada and issues subawards through a competitive process.

The JAG Program is the primary provider of federal criminal justice funding to the state and local jurisdictions in Nevada and provides additional personnel, equipment, supplies, contractual support, training, technical assistance and information systems for criminal justice. OCJA will provide JAG grant resources to projects with a high probability of improving the performance of the criminal justice system and increasing Nevada’s capacity to prevent and reduce violent crime, disruption of drug and gang activity, illegal drug sales and distribution, and human trafficking for safer Nevada communities. Projects funded with the JAG program will enhance the rule of law by strengthening court programs, prosecution, defense, reentry programs, and system improvements for criminal justice with technology across the state. JAG funds can be used as “seed” money for pilot projects.

The JAG statute defines “criminal justice” as “activities pertaining to crime prevention, control, or reduction, or the enforcement of the criminal law, including, but not limited to, police efforts to prevent, control, or reduce crime or to apprehend criminals, activities of courts having criminal jurisdiction, and related agencies (including but not limited to prosecutorial and defender services, and pretrial service or release agencies) activities of corrections, probation, or parole authorities and related agencies assisting in the rehabilitation, supervision, and care of criminal offenders, and programs relating to the prevention, control, or reduction of narcotic addiction.”

JAG funds subawarded under this 2025 Notice of Funding Opportunity (NOFO) may be used for the following Program Purpose areas.

**The Byrne JAG Program Areas (with examples of Program types)**

1. **Law Enforcement**

Law enforcement-led diversion, violent crime reduction, equipment, personnel/operations, training & multi-jurisdictional task forces

1. **Prosecution & Courts**

Prosecution, Indigent defense & specialty courts

1. **Corrections, Community Corrections & Reentry**

Alternatives to incarceration, probation/parole, & reentry

1. **Drug Treatment & Enforcement**

Community-based & secure facility-based treatment

1. **Planning, Evaluation, & Technology Improvement**

Criminal records improvement, forensic science, information sharing, outcome & program evaluation, strategic planning

1. **Mental Health programs related to law enforcement and correction programs,** including behavioral health programs and crisis intervention teams (CIT) training, assessment/evaluation, suicide risk assessment and response

**Additional Uses of JAG Funds**

* Crime and Violence Reduction Strategies
* Support innovative and new technology initiatives that will improve communications, data sharing, training or operations for the criminal justice partners, or improve accuracy and timeliness of state-level crime data.
* Support the aggressive and innovative investigations, interruptions of gang activity, and stopping individuals responsible for drug, gang and violent crime.
* Support multijurisdictional task force programs that integrate Federal, State, and local drug law enforcement agencies and prosecutors for the purpose of enhancing interagency coordination, intelligence, and facilitating multijurisdictional investigations.
* Programs designed to target the domestic sources of controlled and illegal substances, such as precursor chemicals, diverted pharmaceuticals, clandestine laboratories, and cannabis cultivations, and to remove any hazardous substance or pollutant or contaminant associated with the illegal manufacture of amphetamine or methamphetamine.
* Support reentry projects that provide opportunities for offenders to successfully reintegrate into Nevada communities. Projects which will improve the outcomes for incarcerated individuals returning to the community from prison or jail.
* Purchase fentanyl and methamphetamine detection equipment, including handheld instruments and training for law enforcement safety, as well as opioid reversal agents.
* Purchase drug-detection canines to combat the rise of drug trafficking, including that of methamphetamines.
* Support efforts to seal and expunge criminal history information in accordance with state laws and policies.
* Support virtual reality de-escalation training.
* Purchase gunfire detection technology.
* **Innovative Projects:**

Innovative projects are new projects or approaches in a jurisdiction or community. These projects will offer fresh perspectives for reducing and preventing drug and violent crime at the state, local, or tribal government levels by identifying chronic or emerging drug and violent crime challenges and proposing evidence-informed strategies to strengthen public safety.

* **Crime Analysis and Investigation**: With the recent increases in violent crime, crime analysis and investigations have become increasingly vital. Law enforcement agencies that have robust analysis capabilities are better able to focus their limited resources in ways that directly improve public safety while protecting the rights of civilians. According to the International Association of Crime Analysts (IACA), “Crime analysis is both a profession and a set of techniques.” The professionals who perform crime analysis, and the techniques they use, are dedicated to helping law enforcement agencies become more effective using relevant metrics, information, and analytical practices.

**Distribution of JAG Grant Funds**

JAG is a federal formula grant to Nevada. Federal guidelines for JAG stipulate that a minimum of **81.8%** of Nevada’s State JAG award be passed through to local jurisdictions leaving only **18.2%** that may be subawarded to state agencies.

All subrecipients must comply with all applicable provisions of the Federal Program Guidelines, all requirements of the U.S. Department of Justice (DOJ) Federal Guide and OCJA’s Administrative Manual.

All subrecipients must agree to:

1. Have a SAM registration at the time the application is submitted to OCJA.
2. Comply with all provisions of the subaward agreement package.
3. Comply with all the award conditions set forth in the Award Conditions and Assurances.
4. Submit all reports in the prescribed format and time frames as determined by OCJA.
5. Submit quarterly performance measures (PMT) through the Bureau of Justice Assistance online portal.
6. Comply with federal guidelines contained in 2 C.F.R. Part 200 and the DOJ Financial Guide.
7. Comply with all presidential Executive Orders in effect

**See the 2025 Guidelines for specific requirements for this application. Points will be deducted if not followed.**

**OCJA has the right to refuse or approve any application submitted.**

Please, DO NOT include this Executive Summary in your application submittal.

****

**NOTICE OF FUNDING OPPORTUNITY**

**Edward Byrne Memorial**

**Justice Assistance Grant (JAG)**

**Application Deadline: August 15, 2025**

there are changes to this Application, so you must review the 2025 Guidelines sent with the Application. INCOMPLETE APPLICATIONS AND Failure to adhere to changes may jepordize your funding opportunity.

**Award Period: January 1, 2026 – December 31, 2026**

**Submittal Instructions**

Use 12-point font for the narrative portion of the application. Signatures are required, and the document must be submitted electronically to OCJA staff. Attachments listed on the checklist should be scanned and submitted with the application. Quotesshould be included.

**The Office of Criminal Justice Assistance (OCJA) will determine priorities. Approval or disapproval of your application is solely at the discretion of OCJA.**

|  |
| --- |
|  **[ ]  New [ ]  Continuing** |
| Organization Name  |  |
| Project Title |  |
| Amount of Funds the organization is requesting |  | UEI # |  | Federal Tax ID #  | xx-xxxxxxx |
| **Agency Authorizing Official** |  | Title |  |
| Address & City |  | 9-digit zip required | xxxxx-xxxx |
| Phone |  | Email |  |
| **Project Director** |  | Title |  |
| Address & City |  | 9-digit zip required | xxxxx-xxxx |
| Phone |  | Email |  |
| **Financial Officer** |  | Title |  |
| Address & City |  | 9-digit zip required | xxxxx-xxxx |
| Phone |  | Email |  |
| **Other Point of Contact** |  | Email |  |
| ***Designated Civil Rights Liaison: (typically, the HR Representative****)* |  | Email |  |
| **SAM Expiration: \_\_\_\_\_\_\_ ATTACH A COPY OF YOUR AGENCY’S SAM REGISTRATION**  |
| Applications accepted for the following Purpose/Program Area (select one box) |
| [ ]  Law enforcement programs: violent crime reduction, equipment, personnel/operations, training, multi-jurisdictional task forces [ ]  Prosecution and court programs, indigent defense[ ]  Corrections, Community Corrections and Reentry programs: Alternatives to incarceration, probation/parole, reentry  | [ ]  Drug treatment and enforcement programs.[ ]  Criminal Justice Technology improvement projects: i.e. criminal records improvement, forensic science, information sharing, communications.**[ ]**  Law Enforcement Mental Health programs: Assessments, Peer Support teams, Crisis Intervention Team (CIT) training  |
| **Financial Competence** |
| What type of accounting system is used? |  |
| Are revenues and expenditures tracked separately? And how?  |  |
| Are there procedures in place to separate duties and approvals?  |  |
| Are funds comingled? |  |
| Are staff familiar with the OMB Circular and Federal grant requirements? |  |
| **Did the applicant agency receive a direct JAG award from DOJ last year**? [ ]  Not Applicable or [ ]  No *(continue to the next field)*[ ]  Yes, what was the amount awarded and for what purpose? $ \_\_\_\_\_\_\_\_\_\_ **DISCLOSURE OF PENDING APPLICATIONS –** No points assigned but required. OJP requires applicant agencies to disclose information about other applications or other sources of federal funding supporting the same project.Did the application agency receive a Federal award in FY 2024 for the same project or same type of project?[ ]  Not Applicable [ ]  Yes**Disclosure of Current Federal Funds**[ ]  No other funds are allocated for this project and no other applications to fund this project are pending at this time.[ ]  This agency received funding from U.S. Department of       in the amount of $      complementing this funding request to OCJA.[ ]  This agency submitted application(s) to U.S. Department of       in the amount of $      If received, those funds will complete this funding request to OCJA.  |
| **Current and Previous grant funding in the last two years** |
| **Year****EXAMPLE: (2024)** | **Awarding Agency** | **Project Title or Description of the Project** | **Amount Awarded** **($) (i.e. 65,000)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Proposed Project Budget Summary**

|  |
| --- |
| ***Ensure these amounts match the amounts in the Excel Budget Worksheet.*** |
| **Category** |  |
| Personnel / Fringe |  |
| Travel |  |
| Supplies/Operating |  |
| Equipment (Over $10,000 per item) |  |
| Contracts / Consultants |  |
| Confidential Funds |  |
| Other (Includes Registration) |  |
| **Total Federal Funding Requested ($)** |  |

**Program Narrative**

|  |
| --- |
| **Application Reminders****Reminder*** **Each section expands as needed to write the program narrative, subject to page limitations.**
* **Your application should describe the WHO – WHAT – WHEN – WHERE – WHY of the project**

 Spell out acronyms, at least when first used. Eliminate jargon when possible. Footnote any reference to federal, state or local laws, codes or statutes. * Expenses that are necessary for the success of the proposed project. These are explained in the Program Narrative and in the Budget Worksheet and Budget Narrative. Use persuasive justifications.
* The Excel Budget Detail Worksheet/Budget Narrative is a separate document.
* Use **local** and county data and statistics PLUS baseline data.
* **What is Baseline Data?** Baseline data is to assess the effect of the project and to compare what happens before and after the program has been implemented to determine if the project or program is working.
* **Review the Guidelines document.**
 |
| **Abstract: *200 word limit:*****Only 200 words** ***5 Points**** Provide a concise summary of the proposed project.
* What is to be accomplished. What is to be funded.
* The Abstract must clearly provide the scope of work, and the amount and purpose of the funding requested. (i.e. overtime, equipment)
* The abstract may become public so be concise – this is a summary of the application. Details of the project are in the following sections.
 |
|  |
| **General Overview**: ***1-page limit*:** ***10 Points*** * The application must identify the agency as a component of the criminal justice system.
* **If this is a continuation project**, describe accomplishments and past progress or statistics.
* Describe the Organization, mission, and operations, number of employees, sworn, non-sworn, and number of individuals that will work on the project.
* Describe the Agency Area of Responsibility (AOR), local community, stakeholders or participants served.
 |
|  |
| **Problem Statement**: ***2-page limit*:*****20 Points**** This is the Who, What, When, Where
* The application must clearly define the problem to be solved with the amount of funding requested.
* The presented plan must adequately solve the problem presented.
* The problem statement must identify the need for the services in the community and be supported by statistics and **local data** for the specific targeted area over a 2-3-year period (including Uniform Crime Reporting, FBI violent crime rates, calls for service, etc.).
* Describe the nature and scope of crime in the targeted jurisdiction or community.
* The problem statement must identify the expected outcome of the proposed project.
* The problem statement must demonstrate the need for funding and address why the agency doesn’t fund this project.
 |
|  |
| **Goals, Objectives, Performance Measures:** ***3-page limit***:**SMART Objectives*****30 Points**** **Goals** are broad general statements of the desired results or anticipated outcome of the program.
* **Goals** describe the program’s intent to change, reduce, or eliminate the problem noted in the previous section.
* **Objectives** explain how the program will accomplish the goals.
* **Objectives** are SMART (specific, measureable, attainable, realistic, timely). How, who, where and when the project will be accomplished and who will perform the grant-funded activities.
* These goals and objectives will be reported on the monthly progress reports.
* Include **Baseline data** which is statistical information collected at the beginning of a project that is used to assess the change brought about by a particular intervention.
* **Performance Measures** aredefined as regular measurement of outcomes and results, which generates reliable data on the effectiveness and efficiency of programs. Resources (human resources, employee time, funding) used to conduct activities and provide services. Describe the methods your agency will use to collect data.
 |
| Goal #1: Objective #1:Objective #2: Goal #2: Objective #1:Objective #2:**Performance Measures:**  |
| **Project Evaluation*: 1-page limit***: ***10 Points**** Is the plan for measuring program effectiveness well described and related to the objectives?
* How will your agency evaluate the project’s success toward goals and objectives at the end of the project period?
* Identify expected accomplishments and/or challenges.
* Are data elements identified that will effectively measure the program performance?
* Does your application state who will perform the evaluation?
 |
|  |
| **Sustainment of the Project: *1-page limit****:****5 Points**** Explain future funding of the project. Include maintenance costs, methods, and timeline.
* How will the organization be able to continue the project (if needed) once grant funding is expended?
* Explain how the applicant will support future maintenance or licensing costs.
 |
|   |
| **Statement of Coordination** ***1-page limit***: (Not all projects lend themselves to coordination.) ***5 Points**** Identify whether partnerships are required.
* Describe how are tasks distributed among agencies.
* List partnerships, coordination, resources that will support the applicant agency in the activities and/or completion of grant-funded activities.
 |
|  |
| **Excel Budget Detail Worksheet/Budget Narrative:*****15 Points**** This is a separate Excel Document. Justification of proposed costs is required in the Excel Document
* The proposed budget must be realistic for the project.
* There must be adequate budget detail provided to justify all categories, and the math must be correct.
* Show calculations to support the expenditures.
* **Include Quotes** for larger purchases and equipment requests
 |
| Evidence-Informed Principals ***1-page limit***:**+10 Bonus Points** * The OJP [CrimeSolutions.ojp.gov](https://crimesolutions.ojp.gov/) website is one resource that applicants may use to find information about evidence-based programs in criminal justice,([www.crimesoulutions.gov](http://www.crimesoulutions.gov)**) (i.e. hotspot policing, etc.)**
* Explain the similarity of the proposed project to an evidence-informed project.
* READ “Subgrant Guidelines” for additional guidance.
 |
|  |
| **Technology Statement*** If your application has a “technology” component and/or purchase, you must include in the application a signed statement that the applicant’s Technology Director reviewed the request and is approving the project.

**Example Sample Language:**The Information Technology Director, Jane Doe, certifies with her signature that the technology requested is necessary, feasible, and compatible with the agency’s software and hardware systems and that the Technology Director supports the purchase and/or program.  |

**Fiscal Responsibilities**

Federal mandates require all subrecipients of federal funding to establish and maintain accounting systems and financial records that accurately account for awarded funds. Accounting systems for all awards **must** ensure the following:

* Federal and program funds are **NOT** commingled with funds from other federal grant sources.
* The accounting system presents and classifies the historical cost of the grant/program as required for budgetary and auditing purposes.
* Funds specifically budgeted and/or received for one project cannot be used to support another.

**Prohibition of supplanting** *–* JAG funds may not be used to supplant state or local funds but must be used to increase the amount of such funds that would, in the absence of federal funds, be made available. See the JAG FAQs for examples of supplanting. Although supplanting is prohibited, BJA encourages the leveraging of federal funding.

**Reimbursement Notice**

OCJA grants and programs are **reimbursement funded only**. Subrecipient agencies must pay for approved grant expenses from their budget and submit a Financial Claim to OCJA for reimbursement. OCJA staff reviews the Financial Claim and corresponding backup documentation for eligible expenses within the scope of the grant and once approved will process the claim for reimbursement.

**Reporting Requirements, OCJA requires the following**:

1. Financial Claim requesting reimbursement of expenditures **only** when there is financial activity during the month.
2. Written **Monthly** Progress Report (narrative) describing the project’s progress in meeting its goals and objectives as well as challenges if any will be submitted to OCJA. **Due by the 25th of the following month.**
3. Quarterly on-line Performance Measurement Tools (PMT) report on the Bureau of Justice portal. **Due by the 20th calendar day following the end of each quarter.**
4. Delinquent Progress Reports will delay the reimbursement of financial claims and the continuation of the award.

**Permissible Uses of Funds**

* Project personnel salaries and benefits, including overtime pay.
* Equipment, contractual support, and training necessary for implementation of the program.
* Supplies and operating expenses directly related to project operation.
* Building rental.
* Travel for grant-funded activity and project personnel training.
* Audits.
* Professional services such as Consultant Costs must fall within the federally approved policy and not exceed $650.00 per day or $81.25 per hour.
* Information systems for criminal justice
* **Equipment** items costing ***under* $9,999 EACH** are to be included in the **Supplies/Operating Expenses** category.
* **Equipment items with an acquisition cost of $10,000 per item or more are listed as Equipment. If Equipment is purchased under a contract it is entered as Contracts on Budget.**
* All subrecipients (including any for-profit organization) must forgo any profit or management fee.

**Restrictions on Use of Funds - Unallowable Expenses**

**New**

**Indirect costs may not be requested through this grant program.**

|  |  |
| --- | --- |
| * Any expenditure not related to the funded project.
* Badges and personal items necessary for any job-related duties, i.e., side arms, identification badges, etc.
* Bar charges/alcoholic beverages
* Bonuses, commissions, gifts and incentives
* Bomb pay
* Business cards
* Car wash

Construction, Land/building acquisitions* Conference rooms
* Costs incurred before the project start date or after the expiration of the project period
* Corporate Formation
* Compensation for Federal Employees
* Food, beverages and entertainment
* Expense of organized fund-raising
* Home office workspace and related utilities.
* Honoraria
 | Indirect costs * **Late charges, fines and penalties**

Lobbying, political contributions, and legislative liaison activitiesMembership Dues and Professional FeesSubscriptionsPromotional itemsProfessional License fee required as a condition of the job Rental cars – unless previously justified and preapproved by OCJAState and local sales taxesTips on per diemPassport charges**Travel expenses over GSA rates without prior notification and approval by OCJA**Travel insuranceVehicles, UAV- Drones |

**OVERVIEW of Certifications and Assurances**

**STANDARD PROVISIONS**

1. ADMINISTRATOR’S APPROVAL: This subaward is invalid until approved by the Administrator of the Office of Criminal Justice Assistance or his/her designee.
2. AVAILABILITY OF FUNDS: Financial obligations of the State are contingent upon federal appropriations allotted to the state administering agency which are appropriately budgeted and otherwise made available.
3. FEDERAL FUNDING: This subaward is subject to and contingent upon the continuing availability of federal funds.

**GRANT REQUIREMENTS**

1. FINANCIAL & ADMINISTRATIVE MANAGEMENT:
	1. The Subrecipient guarantees it will maintain adequate accounting principles such as fund accounting, auditing, monitoring, evaluation procedures and the records necessary to ensure sufficient internal fiscal controls, proper financial management, and efficient disbursement of funds received, and maintenance of required source documentation for all costs incurred. These principles must be applied for all costs incurred, whether charged on a direct or indirect basis.
	2. All expenditures must be supported by appropriate source documentation. OCJA will reimburse only actual, approved, and allowable expenditures.
	3. The Subrecipient assures that it will comply with the provisions of the current applicable OCJA Administration Manual. However, such a guide cannot cover every foreseeable contingency; the Subrecipient is ultimately responsible for compliance with applicable state and federal laws, rules and regulations.
2. PAYMENT & REPORTING
3. OCJA will ***reimburse*** the Subrecipient the reasonable and allowable costs of performance, in accordance with current OCJA Office Policies and Nevada State Fiscal Rules, not to exceed the amount specified as the Total Award Amount.
4. The Subrecipient assures that it shall maintain data and information to provide accurate program and financial reports to OCJA. Said reports shall be provided in such form, at such times, and contain such data and information as OCJA reasonably requires for proper administration of the program.
5. OCJA reserves the right to make and authorize modifications, adjustments, and/or revisions to the Grant Award for the purpose of making changes in budget categories, extensions of grant award dates, changes in goals and objectives.
6. OCJA will withhold payment in the event the Subrecipient fails to comply with the conditions and certifications contained in this grant award.

***The following assurances are included in the application and must be signed by the authorized official(s).***

|  |  |
| --- | --- |
| * *Federal Certified Assurances*
* *Civil Rights Requirements*
* *Equal Employment Opportunity Plan*
 | * *Standard Assurances*
* *Standard Certifications, Lobbying and Debarment and Drug Free Workplace*
 |

**FEDERAL CERTIFIED ASSURANCES**

1. FEDERAL PUBLIC POLICY ASSURANCES.
	1. The Subrecipient hereby agrees that it, and all of its contractors, will comply with the applicable provisions of:
		1. Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended;
		2. The Juvenile Justice and Delinquency Prevention Act and/or the Victims of Crime Act, as appropriate;
		3. All other applicable Federal laws, orders, circulars, regulations or guidelines.
	2. The Subrecipient agency hereby agrees that it will comply, and all of its contractors will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including:
		1. Part 18, Administrative Review Procedure;
		2. Part 22, Confidentiality of Identifiable Research and Statistical Information;
		3. Part 23, Criminal Intelligence Systems Operating Policies;
		4. Part 30, Intergovernmental Review of Department of Justice Programs and Activities;
		5. Part 35, Nondiscrimination on the Basis of Disability in State and Local Government Services;
		6. Part, 38, Equal Treatment for Faith Based Organizations;
		7. Part 42 Nondiscrimination/Equal Employment Opportunity Policies and Procedure;
		8. Part 61 Procedures of Implementing the National Environmental Policy Act;
		9. Part 63 Floodplain Management and Wetland Protection Procedures; and,
		10. Federal Laws or regulations applicable to Federal Assistance Programs.
	3. Subrecipient agrees to comply with the requirements of 28 CFR Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
	4. Subrecipient agrees to comply with all confidentiality requirements of 42 U. S. C. section 3789g and C. F. R. Part 22 that are applicable to collection, use, and revelation of data or information. Subrecipient further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 CFR Part 22 and, in particular, section 22.23.
2. FINANCIAL & ADMINISTRATIVE MANAGEMENT
	1. Subrecipient assures that it will comply with appropriate federal cost principles and administrative requirements applicable to grants as follows:
		1. For state, local or Indian tribal government entities;
			1. 2 CFR Part 200 Subparts A through F and all appendices.
		2. For non-profit organizations.
			1. 2 CFR Part 200 Subparts A through F and all appendices.
		3. For colleges and universities;
			1. 2 CFR Part 200 Subparts A through F and all appendices.
		4. For each agency spending more than $1,000,000 per year in federal funds from all sources;
			1. 2 CFR Part 200 Subparts A through F and all appendices
	2. Special Provisions and Certified Assurances
3. NON-SUPPLANTING OF FUNDS
	1. The Subrecipient certifies that any required matching funds used to pay the non-federal portion of the cost of this subaward are in addition to funds that would have otherwise been made available for the purposes of this project.
	2. The Subrecipient certifies that federal funds made available under this grant:
		1. Will not be used to supplant state or local funds;
		2. Where there is a reduced or unchanged local investment, then the Subrecipient shall give a written explanation demonstrating that the Subrecipient's reduced or unchanged commitment was necessary even without the availability of the federal financial support under this federal grant program.

For more information, visit the Office of Justice Programs, Office for Civil Rights website at: <http://www.ojp.usdoj.gov/about/offices/ocr.htm>.

**Civil Rights Requirements**

Upon a Grant Award, signature verifying completion of the civil rights training will be required. Typically, this is the Human Resource (HR) representative. The following civil rights requirements apply to all units of local governments, state agencies, for profit and non-profit organizations accepting federal grant funds. Compliance requirements apply to the entire jurisdiction/organization, and not just to the funded activities. In an effort to assist with compliance, OCJA provides a list of the requirements along with their individual references below.

1. Training programs on civil rights compliance. <http://www.ojp.usdoj.gov/about/ocr/assistance.htm>.
2. Victims of Crime Act

<http://www.da.state.nm.us/Victims%20of%20Crime%20Act.pdf>

1. Title VI of the Civil Rights Act of 1964

<https://www.epa.gov/ocr/facts-title-vi-civil-rights-act-1964>

1. Section 503 of the Rehabilitation Act of 1973

<https://www.dol.gov/ofccp/regs/compliance/section503.htm>

1. Title II of the Americans with Disabilities Act of 1990
	1. The Americans with Disabilities Act – [www.ada.gov/pubs/ada.htm](http://www.ada.gov/pubs/ada.htm)
	2. Title II Highlights – [https://www.ada.gov/law-and-regs/regulations/title-ii](https://www.ada.gov/law-and-regs/regulations/title-ii-2010-regulations/)
	3. Title II Technical Assistance Manual – [www.ada.gov/taman2.html](http://www.ada.gov/taman2.html)
	4. Commonly Asked Questions ADA and Law Enforcement– <https://www.ada.gov/resources/commonly-asked-questions-law-enforcement/>
	5. Commonly Asked Questions ADA and Hiring Police Officers - <https://www.ada.gov/resources/ada-and-hiring-officers-qa/>
	6. Guidance and Resource Materials:

<https://www.ada.gov/resources/?filters=title-ii>

1. Title IX of the Education Amendments of 1972

<https://www.justice.gov/crt/title-ix-education-amendments-1972>

1. Age Discrimination Act of 1975

<https://www.dol.gov/oasam/regs/statutes/age_act.htm>

1. USDOJ Non-Discrimination Regulations (28 CFR 42, Subparts C, D, E and G)

<https://www.ecfr.gov/current/title-28/part-42>

1. USDOJ Regulations on Disability Discrimination (28 CFR Part 35)

<https://www.ecfr.gov/current/title-28/chapter-I/part-35>

1. USDOJ Grants: Statutes and Regulations on Civil Rights and Nondiscrimination

<https://www.ojp.gov/program/civil-rights-office/>

**CERTIFIED STANDARD ASSURANCES**

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

1. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
2. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
3. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

1. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
2. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
3. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
4. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

1. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
2. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

1. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
2. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self- Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

**DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; Law Enforcement and Community Policing**

**U.S. DEPARTMENT OF JUSTICE**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; LAW ENFORCEMENT AND COMMUNITY POLICING**

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form.  The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice (“Department”) determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant’s request for Federal funds is in excess of $100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, “Disclosure of Lobbying Activities” in accordance with its (and any DOJ awarding agency’s) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on non-procurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier “covered transaction,” as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals’) present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.  Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant’s policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee’s conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS (“SAFE POLICING CERTIFICATION”)

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process.  To become certified, a law enforcement agency must meet two mandatory conditions:

(a) the agency’s use of force policies adhere to all applicable federal, State, and local laws; and

(b) the agency’s use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO> .

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit.  Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief against the United States or any officer or employee thereof.  No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

6.  COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award.  Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department’s awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

***Certification by Agency Authorized Official (AAO)***; The sheriff, police chief, division chief, AAO, or other official ultimately responsible for this project/program must sign this document.

|  |
| --- |
| As the authorized official for the applying agency, I have read and understand the grant guidance provided with this application, to include specific guidelines, award conditions, and other materials provided with this application. * Federal Certified Assurances
* Civil Rights Requirements
* Acknowledgement of Grant Standard Assurances
* Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free workplace requirements.

In submitting this application, the applicant certifies that the proposed project described in this application meets all requirements of the legislation governing the grant as indicated in the attached Certifications; that all the information contained in the application is correct; that this agency agrees to comply with all provisions of the applicable grant program, including the reporting requirements. I understand and agree that any award received as a result of this application is subject to the conditions set forth in the Statement of Grant Award, and the current applicable OCJA Administrative Manual. To eliminate the possibility of supplanting, my signature also confirms the items requested within this application are not included in the agency’s current budget. |
| Agency Authorized Officials |
| Agency Authorized Official’s Name (type/print)  | Phone:  |
| Title: | Email:  |
| Signature | Date Submitted |  |

**NOTICE: *All applications are subject to public review.*** When sensitive procedural information is necessary in the application two options are available: 1. OCJA will accept a final redacted copy without the sensitive information. 2. The applicant agency may make note of the sensitivity in the application and request a verbal decision regarding the sensitive information.

**OCJA has the right to refuse or approve any application submitted.**

**APPLICATION CHECKLIST**

Be sure that the following documents are completed, signed and electronically returned to ocja@dps.state.nv.us with your grant application, including this checklist.

**Documents/Attachments due with the application:**

*[ ]* **Did you read the Guidelines for Completing the Application?**

[ ]  Please sign and send scanned copy to submit the application

[ ]  SAM Registration expiration date \_\_\_\_\_\_\_

[ ]  Program Narrative

[ ]  **Include Quotes for the proposed purchases** of equipment

[ ]  Disclosure of other federal funding sources

[ ]  Excel Budget Detail Worksheet Form **with** itemization, justification of costs and narratives

[ ]  **Technology Statement** when applicable

[ ]  Provide the Inter-Agency Agreement or **Memorandum of Understanding (MOU)** for current year if applicable

[ ]  **NON-PROFITS ONLY** MUST provide the waiver.

Non-Profit organizations are required to obtain the Waiver of Pass-Through Percentage form that must be signed off by the law enforcement executive of the stated jurisdiction. In submitting a formal request to the law enforcement jurisdiction, applicant agencies should demonstrate in the request how the agency’s services will directly benefit the community/locality. The signed waiver form must be returned to the requesting agency and be included in their Justice Assistance Grant (JAG) application.

The Office of Criminal Justice Assistance is committed to providing high quality, efficient, and effective subrecipient customer service through guidance, support services, collaboration, compliance and technical expertise during the life of the subaward. Our success relies upon the achievements of our subrecipients in providing services to the communities across the state and in complying with all federal, state, and OCJA guidelines.

**We are here to help you!**

|  |
| --- |
| **NOTE**: All awards are subject to monitoring during the performance period and withinthree years after the end of the performance period. |

*Office of Criminal Justice Assistance*

***1535 Old Hot Springs Rd #10***

***Carson City NV 89706***

**OCJA Email:** ocja@dps.state.nv.u*s*  **Website:** [www.ocj.nv.gov](http://www.ocj.nv.gov) **Main Phone #:(775) 687-1500**

|  |  |  |
| --- | --- | --- |
| Rebecca Barnett, Grants & Projects Analyst | (775) 687-1505 | rbarnett@dps.state.nv.us |
| Becky Gray, Management Analyst1033 State Coordinator, 1122 Coordinator | (775) 687-1504 | rebecca.gray@dps.state.nv.us |
| Adriana Kovacevich, Grants & Projects Analyst | (775) 687-1502 | am.kovacevich@dps.state.nv.us  |
| Elizabeth Ashby, Interim Administrator | (775) 687-1508 | eashby@dps.state.nv.us |

**Only NON-PROFIT Organizations are**

**Required to submit this Document.**

Edward Byrne Justice Assistance Grant

WAVIER of PASS-THROUGH PERCENTAGE FORM

Name of City or County: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

As Police Chief or Sheriff of the jurisdiction listed above and a local recipient who is eligible to receive funds from the Byrne Justice Assistance Grant Program (JAG) through the Nevada Department of Public Safety, Office of Criminal Justice Assistance (OCJA), I acknowledge that these funds to be provided to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Agency requesting funding) will directly benefit this locality.

I voluntarily waive the percentage of pass-through funds for the Edward Byrne Justice Grant (JAG) to allow needed monies to support \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Agency requesting funding) in providing \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(List services that will be provided. You may use bullets if needed).

|  |
| --- |
| OFFICIAL REPRESENTATIVE *Type Name*:  |
| Title:  | Date: |
| OFFICIAL REPRESENTATIVE *Signature:*  |